

**AREA 39**  
**WESTERN AREA OF MISSOURI ALCOHOLICS ANONYMOUS**  
**Agenda for Panel 71 Assembly – September 18-19, 2021**  
**Assemblies are Closed Meetings for Alcoholics Only**  
**Host District: 3**

**Assembly Agenda – Saturday**

For committee meetings, we will be running 2 tracks so all members, whether in person or online, can participate. Zoom links for each track and 'how-to' videos can be found at <https://wamo-aa.org/zoom/>.

8:45 – 8:55 **General Opening, Announcements and Introductions** - Greg G., Area Chair – Upstairs

Time	Upstairs (& Zoom)	Gambler's Room (& Zoom)	Time
9:00 AM	GSR Sharing Session	DCMs Meeting	9:00 AM
10:30:AM	Committee Chairs Meeting	WAMPAA	10:30 AM
11:00 AM	Bridge the Gap	Archives	11:00 AM
12:00 PM	Lunch (Finance Committee)	Lunch (Finance Committee)	12:00 PM
1:00 PM	Corrections	Technology	1:00 PM
2:00 PM	Treatment	Literature	2:00 PM
3:00 PM	Public Information	Grapevine	3:00 PM
4:00 PM	Cooperation w/ Professional Comm.	MO State Convention	4:00 PM
5:00 PM	Accessibilities	WAMO Convention	5:00 PM
6:00 PM	Dinner	Dinner	

7:30 PM **Saturday night Speaker Meeting – Don M., Colorado, Past General Service Trustee**

9:00 PM **Late night AA meeting**

Volunteer needed to chair  
 See Greg G. – Upstairs/Zoom

**Assembly Agenda – Sunday**

- 8:30 AM Zoom opens for early log-on & tech troubleshooting
- 9:00 AM **Officer Reports**
- 9:30 AM **Committee Reports**
- 10:30 AM **Break**
- 10:45 AM **Business Meeting – Greg G. – Area Chair**
- Statement of Purpose – Greg G. – Area Chair**
- Reading of the minutes – Brian H. – Area Secretary**
- Attendance – Alex B. - Alt Area Secretary**
- First Quarter Financial Report – Leslie H. – Area Treasurer**

**Old Business:**

1. Pending proposals for guidelines changes. Proposed changes are attached at the end of this document. We are ready to begin discussion of section 2.1 A.7, "Treasurer"
  - 2.1.A.7, Treasurer (2 items)
  - 2.1.B.1., Committee Responsibilities (1 item)
  - 2.1.C, District Committee Members (DCMs) (4 items)
  - 2.3.A.1, Finance Committee (1 item)

**New Business:**

1. Discussion and vote: Suggested motion - Make adjustment to the prudent reserve to be representative of the current expenses for 6 months. As was stated in June 2021 Treasurer's report the current value of the Prudent Reserve is **\$12,488.00**. A representative figure of 6 months expenses would be **\$15,800.00** as our expenses for this fiscal year were \$31,600.00. Per Western Area Guidelines: "The Area Guidelines in Section Four – Finance, Section 4.1 states: "A. A prudent reserve shall be maintained at an amount decided by the Assembly." Attachment 1. Prudent Reserve - set prudent reserve at six months operating expenses to fluctuate from year to year. – **Requested by Carl C., Area 39 Archives Committee Chair**
2. For Discussion and Vote: Area 39 approval of Archives Committee Guideline Changes to reflect updated Area 39 guidelines re: spirit of rotation for Area Archivist, rev. Jan. 2021. Suggested revision to committee guidelines, Item 3: "~~The Archivist position is non-rotating and for an indefinite period of time.~~" **replace with** "3. The Archivist position is an elected position of a five year term with current Archivist allowed to stand for two additional consecutive terms of 5 years." – **Requested by Carl C., Area 39 Archives Committee Chair** (NOTE: Committee guidelines must be approved by Area Assembly but do not require two-thirds majority.)
3. For Discussion – Institutions Forum 2022 to be held April 30 instead of "first weekend in May"  
**Requested by Kathleen B., 2022 Institutions Forum Chair**
4. Announcement – Election for Alternate Area Chair tentatively set for January 2022 assembly – Greg G., Area Chair

**2022 Assembly Dates**

January 15-16, 2022  
March 26-27, 2022  
June 25-26, 2022  
September 17-18, 2022

### Section 2.1 A 7. “Treasurer.”

**Addition:** Suggestion to add the following bullet point to Treasurer responsibilities.

**L. The Treasurer is responsible for the administration and maintenance of the electronic payment accounts.**

**Addition:** Suggestion to add the following bullet point to Treasurer responsibilities.

**- M. The Treasurer is responsible for invoicing and collecting fees for district expense of their website fees.**

### Section 2.1 B 1. “Committee Responsibilities”

**Adjustment:** Suggested edit to bullet “e” as outlined below.

- Current state:

e. Each Standing Committee shall hold an election for Standing Committee Chairperson and Alternate, following Third Legacy procedure as defined in the current A.A. Service Manual, at the Fall Assembly during even-numbered years. The Chairperson and Alternate elected within each committee will be presented to the Assembly by the Area Chairperson for consideration and approval.

- Suggested adjustment:

**e. Each Standing Committee shall hold an election for Standing Committee Chairperson and Alternate, following Third Legacy procedure as defined in the current A.A. Service Manual, (suggested removal) at the Fall Assembly during even-numbered years. The Chairperson and Alternate elected within each committee will be presented to the Assembly by the Area Chairperson for consideration and approval.**

**Justification:** Feedback from the handouts we passed out was that many committees do not have enough participate for Third Legacy procedure. By removal, we would allow the committee to decide how to conduct their election (i.e. simple majority or Third Legacy).

### Section 2.1 C “District Committee Members (DCM)”

**Adjustment:** Suggested edit to bullet “3” as outlined below.

Current state:

3. The DCM is expected to attend all Area Committee meetings and Area Assemblies or to provide for an alternate to attend in their place.

Suggested adjustment:

**3. The DCM is expected to attend all Area Committee meetings and Area Assemblies and special meetings of the Area Committee, or to provide for an alternate to attend in their place.**

**Justification:** This would provide clarity on what was meant by “all area committee meetings.”

**Adjustment:** Suggested edit to bullet “5” as outlined below.

Current state:

5. The DCM shall help coordinate visits of the Delegate to the District so that the greatest number of people may be at a Delegate report meeting. The DCM may also want to arrange

for various Area Officers and Area Committee Chairpersons to attend at least one District meeting a year in the District for sharing Area and District activities.

**Suggested adjustment:**

**5. The DCM shall help coordinate visits of the Delegate to the District so that the greatest number of people may be at a Delegate report meeting. ~~The DCM may also want to arrange for various Area Officers and Area Committee Chairpersons to attend at least one District meeting a year in the District for sharing Area and District activities.~~ (suggested removal)**

**Justification:** Although we can encourage this, it should not be listed in the Guidelines which gives the impression of an expectation.

**Removal:** Suggested to remove bullet “7”

Remove:

7. The DCM is asked to arrange for all District meeting minutes or District information to be sent to all Area Officers, Area Standing Committee Chairpersons and the Area Archivist. It would also be helpful if minutes were mailed to other DCM’s, to former Delegates and to GSO.

**Justification:** Any member of the Assembly can have access to District minutes and information by subscribing to all the District email lists.

**Removal:** Suggested to remove bullet “8”

- Suggested removal of following bullet:

**8. If a GSR misses two consecutive Assemblies and is not represented by an alternate, the DCM will contact the appropriate GSR or group to seek a remedy to the situation or to seek a qualified replacement.**

**Justification:** Every District is autonomous and can handle GSR attendance issues as they chose.

**Section 2.3 A. 1. “Finance Committee”**

**Adjustment:** Suggested edit to bullet “C. IV” as outlined below.

Current State:

IV. Completion of an internal review of Area financial records at the conclusion of each fiscal year, with the findings to be reported at the next regular Assembly following completion of the review.

- Suggested adjustment:

**IV. Completion of an internal review of Area financial records at the conclusion of each fiscal-year quarter, with the findings to be reported at the next regular Assembly following completion of the review**